# ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

## Minutes of the January 8, 2019 Meeting

**In Attendance:**

**Board Members:**
Sheriff Richard Watson, Chairman
Former Fire Chief Donald Feher, Vice Chairman
Former Mayor George Chance
Mr. Kevin Elbe
Police Chief Steven Brown
Mr. Ken Easterley

**Absent:**
Mr. Michael Sullivan

**Staff:**
Herbert Simmons, 9-1-1 Executive Director
Kevin Kaufhold, 9-1-1 ETSB Attorney
Bryan Whitaker, Assistant EMA Director
Teresa Klucker, 9-1-1 ETSB Secretary

**Others In Attendance:**
Ed Cockrell, St. Clair County Board Member

Sheriff Watsoncalled the meeting of the ETSB to order at 9:00a.m. onJanuary 8, 2019 in the 9-1-1ETSB Director's Office, 101 South 1stStreet, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:
Richard Watson- present
Donald Feher- present-via phone
George Chance- present
Michael Sullivan- absent
Kevin Elbe- present
Steven Brown- present
Ken Easterley- present

Director Simmons noted that Vice Chairman Donald Feher is present via telephone.

**Public Comments:**

**Approval of Minutes:**SheriffWatsonasked for approval ofthe minutes for the December 18, 2018meeting. A motion was made by Kevin Elbeand seconded byKen Easterleyto approve the minutes. The motion passed unanimously.

**Attorney Report:**Attorney Kevin Kaufholdreported that he is still working through the Madison County hearing.

**Director's Report:**
**Items for Information:**

**Motorola Project Update:**Director Simmons and staff have continued to work with Motorola on the relocation of the Norfolk Southern Railroad Site to CENCOM West. A tower crew has conducted the mapping of the tower and we are waiting on the engineer's report to schedule the movement of equipment. Once this occurs, the SAVE site equipment will also be moved into the ETSB basement.

**Monthly 9-1-1 Call Statistics:** Director Simmons referred to the monthly and the 2018 annual call statistics for the Board to review.

**PSAP Consolidation Update:**The Director informed the Board that the December meeting of the Statewide 9-1-1 Advisory Board was cancelled, but the January meeting was held yesterday. The Administrative Law Judge Hearing is currently scheduled for March 5-7, 2019.

**Items for Action:**
**Terminix Contract Renewal:**Director Simmons requested the Board's approval to renew the annual contract with Terminix in the amount of $541.00. This is for termite baiting for the ETSB building
A motion was made by Ken Easterleyand seconded by Steven Brownto approve theannual Terminix contract for the ETSB building in the amount of $541.00.The motion passed unanimously.

Roll Call Vote:
Richard Watson- yes
Donald Feher- yes via phone
George Chance- yes
Michael Sullivan- absent
Kevin Elbe- yes
Steven Brown- yes
Ken Easterley- yes

**Priority Dispatch Contract Renewal:**Director Simmons requested the Board's approval to renew our contractual agreement with Priority Dispatch for the annual usage and liability protection involving the Emergency Medical Dispatch systems in the amount of $28,800.00.
A motion was made by Steven Brown and seconded by Ken Easterley to approve the contractual agreement with Priority Dispatch in the amount of $28,800.00. The motion passed unanimously.

Roll Call Vote:
Richard Watson- yes
Donald Feher- yes via phone
George Chance- yes
Michael Sullivan- absent
Kevin Elbe- yes
Steven Brown- yes
Ken Easterley- yes

**OmnigoSoftware Contract Renewal:** Director Simmons requested the Board's approval to renew our contractual agreement with Omnigo Software for the annual CAD contract in the amount of $53,508.00.
A motion was made by Kevin Elbe and seconded by Ken Easterley to approve the contractual agreement with Omnigo Software in the amount of $53,508.00. The motion passed unanimously.

Roll Call Vote:
Richard Watson- yes
Donald Feher- yes via phone
George Chance- yes
Michael Sullivan- absent
Kevin Elbe- yes
Steven Brown- yes
Ken Easterley- yes

**Audit Trail, Surcharge Report and Fund Summary:**
A motion was made bySteven Brownand seconded byGeorge Chanceto approve the December2018 Audit Trail and Surcharge Report and the November 2018 Fund Summary. The motion passed unanimously.

**Old Business:**

**New Business:**Don Fehercomplimented Director Simmons and staff for their work on the acquisition of radios through Motorola at a largely discounted price.

**Public Comments:**

**Executive Session:**

**Adjournment:** Sheriff Watson asked for a motion to adjourn the meeting. At9:05a.m., amotion to adjourn was made byKen Easterleyand seconded byKevin Elbe.The motion passedunanimously.

Respectfully Submitted,
Teresa Klucker

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**NEXT MEETING**
**Tuesday,February 12, 2019**
**9:00 a.m.**
**101 S. 1st Street**
**Belleville, IL 62220**